DOCUMENT RESUME

ED 294 936 UD 026 111

TITLE	The Local Education Fund. A Resource Guide.
INSTITUTION	Public Education Fund, Pittsburgh, PA.
PUB DATE	88
NOTE	49p.; For companion handbook, see UD 026 110.
AVAILABLE FROM	Public Education Fund Network, 600 Grant Street, Suite 4444, Pittsburgh, PA 15219 (free).
PUB TYPE	Guides - Non-Classroom Use (055) -- Reports - Descriptive (141)
EDRS PRICE	MF01/PC02 Plus Postage.
DESCRIPTORS	Community Action; Educational Facilities Improvement; Educational Improvement; Elementary Secondary Education; Fund Raising; Nonprofit Organizations; *Program Administration; Program Budgeting; Program Design; *Program Development; *Program Guides; *School Business Relationship; *School Community Programs; *School Community Relationship
IDENTIFIERS	Partnerships

ABSTRACT

A Local Education Fund (LEF) is a third-party, nonprofit entity whose agenda, at least in part, consists of developing supportive community and private sector relationships with a public school system. It provides limited private sector support to launch initiatives and broker relationships leading toward school improvement. LEFs are funded by the Public Education Fund. There are 50 LEFs around the country. This resource guide contains the following materials--drawn from the files of Public Education Fund grantees around the country--on setting up an LEF: (1) steps to organize an LEF; (2) sample LEF mission statements; (2) sample LEF Steering Committee, by institutional and civic affiliation; (3) LEFs associated with civic and community organizations; (4) sample LEF Board of Directors, by institutional affiliation; (5) sample LEF bylaws; (6) sample LEF Board Member Manual Table of Contents; (7) sample job description, LEF Executive Director, full- and part-time; (8) LEFs with part-time directors; (9) sample LEF program initiatives; (10) fund raising--LEF strategies, LEF activities, and a bibliography; and (11) a list of the 50 Public Education Fund grantees and two affiliated but unfunded organizations. Each of the materials is referenced to a corrdsponding section of "The Local Education Fund. A Handbook." (BJV)

****
* Reproductions supplied by EDRS are the best that can be made *
* from the original document. *
****

ED294936

UD026 111

U.S. DEPARTMENT OF EDUCATION
Office of Educational Research and Improvement
EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)

☒ This document has been reproduced as received from the person or organization originating it.

☐ Minor changes have been made to improve reproduction quality.

• Points of view or opinions stated in this document do not necessarily represent official OERI position or policy.

"PERMISSION TO REPRODUCE THIS MATERIAL HAS BEEN GRANTED BY

Gerri Kay
Public Education Fund Network

TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)."

Contents

Cover Letter

Steps to Organize a Local Education Fund (LEF)

Sample LEF Mission Statements

Sample LEF Steering Committee by Institutional and Civic Affiliation: Grand Rapids Education Fund Steering Committee

LEFs Affiliated with Civic and Community Organizations

Sample LEF Board of Directors by Institutional Affiliation: Detroit Public Education Fund Advisory Board, Providence Education Fund Board of Directors, Partners in Education Board of Directors

Sample LEF Bylaws: The Cleveland Education Fund

Sample LEF Board Member Manual Table of Contents: Oklahoma City Public School Foundation, Inc., A+ for Education

Sample Job Description LEF Executive Director, Full and Part Time: Los Angeles Educational Partnership, Partners in Education

LEFs with Part-Time Directors

Sample LEF Program Initiatives

Fund Raising: LEF Strategies, LEF Activities, Bibliography

Public Education Fund Grantees, Alphabetically by City

All samples are drawn from Public Education Fund grantees.

PUBLIC EDUCATION FUND NETWORK
600 Grant Street Suite 4444 Pittsburgh, Pennsylvania 15219 412-391-3235

February, 1988

This Resource Guide contains sample materials that illuminate the workings of local education funds. Intended to supplement The Local Education Fund - A Handbook, the materials provide illustrations of the mission, organization, and programs of the local education funds (LEFs) around the country that were the original Public Education Fund grantees.

These local education funds, independent of the public school systems they support, have effectively marshalled community interest in the schools; instituted small-scale but catalytic programs that have improved teacher and principal morale; attracted favorable media attention to the schools; brokered an impressive array of relationships with the outside world leading to school improvement; and have, in varying degrees, firmly placed concern for the future of the public schools back on the primary agenda of the cities and towns in which these LEFs exist.

What has made the difference in the success of these LEFs beyond the active involvement of LEF board members and responsiveness of communities and school districts has been the leadership, vitality, flexibility, and commitment of the individuals who have served as executive directors of these LEFs. In the long run, it is the executive director (even if only on a part-time basis) who is the LEF's most important asset, and it is she or he who makes the organization work. Finding the right person to provide this leadership needs to be one of the LEF's highest priorities.

The Public Education Fund Network was established in January 1988 to provide technical assistance and nurture to the grantees of the Public Education Fund and to other organizations and individuals interested in exploring and pursuing the local education fund concept and model. Please contact us if you would like us to provide more information, materials, advice, or put you in touch with other LEFs who could be helpful. There is no fee for our services.

We wish you much success in establishing a local education fund in your community. We hope the Local Education Fund Handbook and these materials will be helpful in your work.

Gerri Kay
Executive Director

David Bergholz
Chairman

Steps to Organize a Local Education Fund

1. Research and summarize information regarding existing LEFs, particularly those with school districts of similar size and demographics.

2. Convene steering committee to review material and plan organizational strategy and affiliation -- include business, civic, minority, parent, and school district leadership.

3. Determine general mission and goals and type of board of directors needed to develop and carry out the program.

4. Recruit incorporators and incorporate.

5. Develop preliminary bylaws.

6. Nominate and elect board of directors.

7. Ratify mission statement, bylaws, and initial budget.

8. Apply for 501(c)(3) status, if necessary.

9. Establish committee structure.

10. Begin detailed planning for program development and fund raising. Begin fund raising.

11. Inform community of LEF's existence, goals, and needs.

12. Develop job description and seek fund director.

13. Hire LEF director and begin programs.

Sample LEF Mission Statements

(See pages 2, 8-9, The Local Education Fund - A Handbook)

BRIDGEPORT PUBLIC EDUCATION FUND
Bridgeport, Connecticut

To secure resources from individuals, corporations, and foundations to be distributed to support programs that will stimulate excellence in and mobilize community support for Bridgeport public schools.

THE CLEVELAND EDUCATION FUND
Cleveland, Ohio

To help improve the quality of education in the Cleveland Public Schools by encouraging efforts to improve the learning environment, increasing the effectiveness of instruction, strengthening student motivation, raising faculty morale and increasing interaction between the schools and the community.

PARTNERS IN EDUCATION
Decatur, Illinois

Partners in Education is a coalition of business, industry, civic and educational interests committed to: 1) linking the schools and the community in a comprehensive program of school improvement; and 2) building the public's confidence in the schools through this program.

PUBLIC EDUCATION COALITION
Denver, Colorado

The Public Education Coalition is an independent nonprofit organization whose purpose is to focus the private sector upon enhancing the quality of and support for public education.

LOS ANGELES EDUCATIONAL PARTNERSHIP
Los Angeles, California

The Los Angeles Educational Partnership is a collaborative education fund established to focus private sector resources towards improving the quality of public education and to strengthen public confidence in Los Angeles area schools.

PATERSON EDUCATION FOUNDATION, INC.
Paterson, New Jersey

To secure resources from individuals, corporations, and foundations to be distributed to support programs for the benefit of the students in the Paterson Public Schools, for which federal, state, and local funding has not been and is not available, and which will lead to the overall improvement of the quality of education and an enhancement of community support for public education.

CENTER FOR EDUCATIONAL DEVELOPMENT
Rochester, New York

The Center for Educational Development is an organization linking the community with Rochester's city schools. It is a vehicle for informing the public, increasing confidence in our schools, enhancing community participation in elementary and secondary education and improving the quality of education Rochester provides for its students.

A+ FOR EDUCATION
Tacoma, Washington

A+ for Education mobilizes community support, concern, commitment and resources, to enhance public education (K-12) in Tacoma. Our goals are: 1) to encourage quality educational projects and activities which strengthen public education in Tacoma and are not funded with public monies; 2) to generate community recognition of the need for and benefit of excellent public schools in Tacoma; and 3) to serve as a catalyst for public-private partnerships which benefit public education in Tacoma.

2/1/88

Sample LEF Steering Committee by Institutional and Civic Affiliation: Grand Rapids Education Fund Steering Committee

(See pages 6-7, The Local Education Fund - A Handbook)

Vice President, community relations, manufacturer
Board member: United Way, YWCA, Red Cross

President, business form company
Member: Chamber of Commerce - minority business, NAACP

Vice President, engineering firm
Board member: state society of engineers, state college

President, art and design college
Member: United Way, Economic Club, Chamber of Commerce

Executive Director, community services employment and training
Member: City Community Development Commission

Executive Vice President, bank
Member: Urban League

Executive Director, foundation
Board member: YWCA

Mayor

Director, metropolitan Chamber of Commerce
Member: Downtown Rotary, Transportation Club

Priest
Board member: Hispanic community-based organization

Attorney
Member: citizens study committee on schools, university alumni board

Executive Vice President, county United Way
Member: Downtown Rotary, Economics Club, Torch Club

Community Leader
Past local president, national officer: Junior League

Director, public relations, manufacturer
Chair: Private Industry Council
Board member: Chamber of Commerce

1/86

LEFs Affiliated with Civic and Community Organizations

(See page 10, The Local Education Fund - A Handbook)

With a community foundation

City	Fund
Bridgeport	Bridgeport Public Education Fund
Boston	The Boston Plan for Excellence in the Public Schools
Cleveland	The Cleveland Education Fund
Dayton	Dayton-Montgomery County Public Education Fund
Harrisburg	Committee on Public Education
New Haven	New Haven Initiative for Excellence in Education
Puerto Rico	Mini-Grants for Teachers Program of the Puerto Rico Community Foundation
Santa Fe	Committee on Public Education
Tacoma	A+ for Education

With a downtown civic organization

City	Fund
Detroit	Detroit Public Education Fund
Lowell	The Lowell Education Foundation
Lynn	Lynn Business/Education Foundation, Inc.
New Orleans	Metropolitan Area Committee Education Fund
Pittsburgh	Allegheny Conference Education Fund
San Antonio	Target '90/Goals for San Antonio Education Fund

2/1/88

Sample LEF Board of Directors by Institutional Affiliation

(See page 11, The Local Education Fund - A Handbook)

ADVISORY BOARD
DETROIT PUBLIC EDUCATION FUND
DETROIT, MICHIGAN

Vice President, Community & Government Affairs, local utility

Vice President, Civic & Urban Affairs, bank

Partner, accounting firm

President, teachers union

Partner, accounting firm

Director, Corporate Relations, AAA Michigan

President-elect, School Administrators Association

Director, Client Services, nonprofit economic development group

President, city-wide parents group

General Superintendent, school district

Director, Civic Affairs, motor company

Vice President, Administration, utility

Retired Principal/President, retired administrators association

Professor, Economics, university

Executive Vice President, hospital

Community Relations Officer, bank

Vice President, nonprofit urban coalition

Vice President, Human Resources, newspaper

Officer, city-wide parents group

Director of Contributions, Community Affairs, energy company

Senior Minister, large, urban church

6/87

BOARD OF DIRECTORS
PROVIDENCE EDUCATION FUND
PROVIDENCE, RHODE ISLAND

Vice President, brokerage and investment firm

Senior Vice President, bank

Community leader in education

Partner, law firm

Vice President, local utility

Superintendent of Schools

Executive Director, Urban League

President, telemarketing business

Partner, accounting firm

Civic Leader/Philanthropist

Owner, small business

President, Asian Small Business Development Corporation

President, regional real estate developer

Professor, Department Head, medical school

Chairman, School Board

Civic Leader/Volunteer/Parent

Senior Vice President, bank

President, Teachers Union

President & General Manager, television station

Assistant to Commissioner, State Office of Higher Education

Business Consultant, Faculty Member, college

Chairman, Education Department, university

Executive Vice President, college

Vice President, brokerage and investment firm

Executive Vice President, Finance & Administration, manufacturer

Associate Professor, Secondary Education, state college

Senior Vice President, General Manager, advertising agency

Principal, high school

4/87

BOARD OF DIRECTORS
PARTNERS IN EDUCATION
DECATUR, ILLINOIS

President, insurance company

President, Chamber of Commerce

Retired Vice President, national agri-business

President, community college

Vice President, Branch manager, bank

Public Information Officer, local utility

Vice President, agri-business

Superintendent, regional office of education

Executive Director, county farm bureau

General manager, radio station

Director of Training & Education, manufacturer

Owner, small business

Store Manager, national retailer

Superintendent, school district

Teacher, high school social studies

Community volunteer

Assistant Principal, middle school

Director, agri-business

Attorney

President, Chief Executive Officer, local hospital

ex officio: Executive Director, LEF
Director of Volunteers, school district

1/87

Sample LEF Bylaws

(See page 12, The Local Education Fund - A Handbook)

THE CLEVELAND EDUCATION FUND

REGULATIONS

Adopted: , 1984

PURPOSE

THE CLEVELAND EDUCATION FUND shall be an independent community-based organization formed for the purpose of improving the quality of education in and increasing support for the Cleveland Public School System by directing its resources toward areas of identified need, by providing a mechanism through which community resources can be allocated for worthwhile programs in a stable, equitable and timely manner, by increasing community involvement with and support for the Cleveland Public School System, by encouraging open communication between the community and the Cleveland Public School System on matters of mutual concern, by increasing community confidence in the Cleveland Public School System, and by such other means as are appropriate and consistent with its purposes.

ARTICLE I
MEMBERS

Section 1. Designation of Members; Term of Office. The members of the Fund ("Members") shall consist of those persons who shall at any given time be serving as members of the Board of Trustees of the Fund and such other persons or entities meeting such qualifications for membership as the Board of Trustees shall from time to time establish.

Section 2. Annual Meeting. The annual meeting of Members shall take place at such time as the Board of Trustees or the President shall determine on the same date and at the same place as the annual organization meeting of the Board of Trustees.

Section 3. Special Meetings. A special meeting of Members may be called at any time by the President or by five or more Trustees. Special meetings shall be held at the principal office of the Fund or, in the case of a special meeting called by the President, at such place within or without the State of Ohio as the President shall determine.

Section 4. Notice of Meetings. Not less than ten days before the date fixed for a meeting of Members, written notice stating the time, place, and purposes of the meeting shall be given by or at the direction of the President. The notice shall be given by mail addressed to the Members at their respective addresses as they appear on the records of the Fund.

Section 5. Quorum. A majority of the Members then in office shall constitute a quorum for the transaction of business at any meeting of the Members.

Section 6. Waiver of Notice. Notice of the time, place, and purposes of any meeting of the Members may be waived in writing either before or after the holding of the meeting. The attendance of any Member at any such meeting without protesting, prior to or at the commencement of the meeting, the lack of proper notice shall be deemed to be a waiver by the Member of notice of the meeting.

Section 7. Voting Rights of Members. Each Member shall be entitled to one vote (unless otherwise determined by the Board of Trustees in establishing the classification or qualification of Members) upon any matter properly submitted to the Members for their vote.

Section 8. Voting by Mail. Except as may be otherwise provided by law or by the Articles of Incorporation, the voting upon all matters required or permitted to be voted upon by the Members may be conducted by mail, with the same effect as voting at elections and upon other matters at a meeting of the Members duly called and held and at which a quorum of the Members is present.

Section 9. Compliance with Provisions for Meetings of Trustees. In lieu of compliance with the provisions of Sections 2 to 8, inclusive, of this Article I, the Trustees, when exercising the rights and privileges of Members at a meeting, may comply with the provisions of Sections 3 to 8, inclusive, of Article II, relating to meetings of the Board of Trustees.

Section 10. Action Without A Meeting. Any action which may be authorized or taken at a meeting of the Members may be authorized or taken without a meeting with the affirmative vote and approval of, and in a writing or writings signed by, at least two-thirds of the Members, which writing or writings shall be filed with or entered upon the records of the Fund.

ARTICLE II
TRUSTEES

Section 1. Authority and Duties. The Board of Trustees shall have general supervision and charge of the property, affairs, and finances of the Fund. Without limiting the generality of the foregoing, the Board of Trustees shall elect the officers of the Fund and shall cause a full report concerning the affairs of the Fund to be rendered to the Members at any annual meeting of the Members. Each member of the Board of Trustees shall serve on at least one committee of the Fund.

Section 2. Number, Term of Office, Election, Qualifications, and Removal of Trustees. The Board of Trustees shall consist of not less than 15 nor more than 20 members having such qualifications in both general and individual attributes as the Board of Trustees shall from time to time determine. The initial Board of Trustees shall consist of 18 members who are to serve three-year terms. Trustees shall be elected to serve for three-year terms at an annual meeting called for the purpose of electing Trustees pursuant to the recommendations of a nominating committee formed by the Organization Committee of the Fund. No Trustee shall serve more than two consecutive three-year terms as a Trustee, nor shall any Trustee serve more than two three-year terms as a Trustee, whether or not consecutive, unless at least one year has passed since the expiration of the Trustee's last term. The Director of The Cleveland Foundation shall be an ex-officio member of the Board of Trustees but shall not have responsibility in conducting and supervising the affairs of the Fund and shall not be a voting member of the Board of Trustees. The terms of Trustees may be classified by action of the Board of Trustees.

Vacancies in the Board of Trustees caused by death, resignation, removal from office, or failure to continue to meet the qualifications for Trustees, or any other cause other than the expiration of a term shall be filled by majority vote of the Trustees then in office for the unexpired portion of the three-year term.

Any Trustee may at any time be removed from office for any cause deemed sufficient by the Board of Trustees, by the affirmative vote of a majority of the full number of Trustees then authorized by the Members (initially 18) acting at a meeting of the Board of Trustees.

No Trustee shall receive, directly or indirectly, any compensation for services as a Trustee. The Board of Trustees may authorize reimbursement of reasonable expenses incurred by Trustees in connection with carrying out the activities of the Fund, including but not limited to, attendance and meetings of the Board of Trustees or its committees.

Section 3. Annual Organization Meeting. The annual organization meeting of the Board of Trustees shall take place at such time and on such date during the month of February of each year at the principal offices of the Fund or at such other time, date or place in Ohio as the Board of Trustees or the President shall determine. The purpose of the annual organization meeting shall be to elect the President and the other officers of the Fund, if necessary, to receive the reports of officers and committees of the Board of Trustees, and to transact such other business as may properly come before the meeting.

Section 4. Regular Meetings. Regular meetings of the Board of Trustees shall be held at least quarterly, on such dates and at such times as the Board of Trustees or the President shall determine. Regular meetings shall be held at the principal offices of the Fund or at such other place in Ohio as the Board of Trustees or the President shall determine. The purposes of regular meetings of the Board of Trustees shall be to consider and act upon any matters which are proper subjects for action by the Board of Trustees.

Section 5. Special Meetings. The President or any two other members of the Board of Trustees may call a special meeting of the Board of Trustees, to be held at any time at the principal offices of the Fund or, in the case of a meeting called by the President, at such other place in Ohio as the President shall determine. Any special meeting may also be held through use of telephone or other communications equipment if all persons participating can hear each other. A special meeting may be held for any purpose which would be a proper purpose of a regular meeting.

Section 6. Notice of Meetings. Not less than five days before the date fixed for an annual organization or regular meeting, or two days in the case of a special meeting, written notice stating the date, time, place, and, in the case of a special meeting, the purposes of such meeting shall be given by or at the direction of the President or of the other person or persons calling the

same. The notice shall be given by mail addressed to the members of the Board of Trustees at their respective addresses as they appear on the records of the Fund.

Section 7. Quorum. A majority of the Trustees then in office shall constitute a quorum for the transaction of business at any meeting of the Board of Trustees. At each meeting of the Board of Trustees, all questions and business shall be determined by a majority vote of those present and voting.

Section 8. Waiver of Notice. Notice of the time, place, and purposes of any meeting of the Board of Trustees may be waived in writing either before or after the holding of the meeting. The attendance of any Trustee at any meeting (or participation in a meeting held through the use of telephone or other communications equipment) without protesting, prior to or at the commencement of the meeting, the lack of proper notice shall be deemed to be a waiver by the Trustee of notice of the meeting.

Section 9. Action Without A Meeting. Any action which may be authorized or taken at a meeting of the Board of Trustees may be authorized or taken without a meeting with the affirmative vote and approval of, and in a writing or writings signed by, at least two-thirds of the Trustees, which writing or writings shall be filed with or entered upon the records of the Fund.

Section 10. Bylaws. The Board of Trustees may adopt bylaws for its own government not inconsistent with the Articles of Incorporation or these Regulations.

ARTICLE III
COMMITTEES

Section 1. Committees of the Board of Trustees. The committees of the Board of Trustees shall include an Executive Committee and may include such other committees as the Board of Trustees may from time to time hereafter establish. Initially, the committees shall include an Organization Committee, a Finance Committee, a Program Committee, and a Communications Committee. The Executive Committee shall consist solely of members of the Board of Trustees. Each other committee shall be chaired by a member of the Board of Trustees but may include committee members who are not members of the Board of Trustees. Each such committee shall serve at the pleasure of the Board of Trustees and shall have such authority and shall perform

such duties as the Board of Trustees shall from time to time hereafter determine.

Section 2. Executive Committee. The Executive Committee shall consist of the President, the Vice President, or Vice Presidents, if any, the Secretary, the Treasurer, and two other members of the Board of Trustees designated by the President. The President shall be the Chairman of the Executive Committee. The President or any two other members of the Executive Committee may call a meeting of the Executive Committee. The President or other persons calling the meeting shall give or cause to be given written notice to each member of the Executive Committee of the date, time, place, and purpose of the meeting at least two days before the scheduled meeting. Three members of the Executive Committee shall constitute a quorum for the transaction of business at any meeting thereof. The Executive Committee shall act only in the intervals between meetings of the Board of Trustees and shall, except to the extent otherwise provided herein or determined by the Board of Trustees, have all authority of the Board of Trustees other than the authority to fill vacancies in the Board of Trustees. Subject to the aforesaid exceptions, any person dealing with the Fund shall be entitled to rely upon any act or authorization of an act by the Executive Committee to the same extent as an act or authorization of the Board of Trustees. The Executive Committee shall keep full and complete records of all meetings and actions, which shall be reported to and open to inspection by the Board of Trustees. At each meeting of the Executive Committee, all questions and business shall be determined by a majority vote of those present, or without a meeting by a writing or writings signed by all of its members.

ARTICLE IV
OFFICERS

Section 1. Election and Designation of Officers. The Board of Trustees shall elect a President, a Secretary, and a Treasurer from among its members; shall elect an Executive Director who shall not be a member of the Board of Trustees; and may elect such other officers as the Board of Trustees may deem necessary or desirable including a Chairman, whose duties shall include presiding at all meetings of the Members or the Board of Trustees, and one or more Vice Presidents (whose order of election may be designated). Any two or more offices to be held by members of the Board of Trustees may be held by the same person, but no officer shall execute, acknowledge, or verify any

instrument in more than one capacity, if the instrument is required to be executed, acknowledged, or verified by two or more officers.

Section 2. Term of Office; Vacancies. The officers of the Fund shall hold office until the next annual organization meeting of the Board of Trustees and until their successors are elected, except for the President who shall serve a two-year term and except in case of an officer's resignation, removal from office, or death. The Board of Trustees may remove any officer at any time with or without cause by a majority vote of the Trustees then in office. Any vacancy in any office may be filled by the Board of Trustees.

Section 3. President. The President shall, subject to directions of the Board of Trustees, have general supervision over the affairs of the Fund. He may execute all authorized deeds, mortgages, contracts, and other obligations in the name of the Fund and shall have such other authority and shall perform such other duties as may be determined by the Board of Trustees.

Section 4. Vice Presidents. A Vice President first elected shall have all the authority and perform all of the duties of the President in the absence of the President or when circumstances prevent the President from acting; the Vice President second elected shall have all such authority and perform all such duties in the absence of both the President and the Vice President first elected or when circumstances prevent both the President and the Vice President first elected from acting; and each Vice President shall have such other authority and perform such other duties as may be determined by the Board of Trustees.

Section 5. Secretary. The Secretary shall keep the minutes of meetings of the Members, of the Board of Trustees, and of the Executive Committee. The Secretary shall keep such books as may be required by the Board of Trustees, shall give notices of the meetings of the Members and of the Board of Trustees required by law, or by these Regulations, or otherwise, and shall have such authority and shall perform such other duties as may be determined by the Board of Trustees.

Section 6. Treasurer. The Treasurer shall cause to be kept, under the Treasurer's supervision, accurate financial accounts and shall hold the same open for inspection and examination by the Trustees, shall prepare

or cause to be prepared a full report concerning the finances of the Fund to be presented at each annual organization meeting of the Board of Trustees, and shall have such authority and shall perform such other duties as may be determined by the Board of Trustees.

Section 7. Executive Director. The Executive Director shall be the chief executive officer of the Fund and, subject to the direction of the Board of Trustees, shall have general supervision over the daily operations of the Fund. The Executive Director shall also prepare or cause to be prepared the annual administrative budget of the Fund and shall have such other authority and perform such other duties as may be determined by the Board of Trustees.

Section 8. Other Officers. The other officers, if any, whom the Board of Trustees may elect shall, respectively, have such authority and perform such duties as may be determined by the Board of Trustees.

Section 9. Delegation of Authority and Duties. The Board of Trustees is authorized to delegate the authority and duties of any officer to any other officer and generally to control the action of the officers and to require the performance of duties in addition to those mentioned herein.

ARTICLE V
INDEMNIFICATION

The Fund shall indemnify appropriate persons in accordance with the applicable provisions of the Ohio Nonprofit Corporation Law.

ARTICLE VI
AMENDMENTS

The Regulations of the Fund may be amended, or new Regulations may be adopted, by the Members at a meeting held for that purpose, by the affirmative vote of a majority of the Members present at a meeting at which a quorum of the Members is present, provided that notice of the general nature or subject matter of the alteration or amendment shall have been given in the notice of the meeting, or, without a meeting, by the written consent of at least two-thirds of the Members.

Sample LEF Board Member Manual Table of Contents

(See page 12, The Local Education Fund - A Handbook)

Oklahoma City Public School Foundation, Inc.
Manual for Board Members

Table of Contents

A. Roster of Board of Trustees

B. Meeting Schedule
Board Meetings
Executive Committee Meetings

C. Foundation's Blue Print for 1987
Committee Structure
Time Line of Foundation

D. Long Range Plan Adopted October 30, 1986
History
Mission Statement
Goals
Objectives

E. Source and Application of Funds
Adopted Budget for 1986-87
Most Recent Financial Report
Interest Grant Allocations for 1986-87

F. Articles of Incorporation
Bylaws

G. Minutes of Board Meetings
Notes

H. Pocket for Brochures and Mailings

A+ for Education
Tacoma, Washington
Manual for Members of the Board of Governors

Contents

A. Mission of the A+ for Education Fund

B. Roster of Board of Governors

C. Organizational Structure

- Articles of Incorporation
- Standing Committees
- Job Description for members of the Board of Governors
- Meeting Schedule
- Job Description for Director

D. Programs of the A+ for Education Fund

E. Financial Status

F. Fund Development

NOTE: For a complete copy of a LEF Board Member Manual, call or write the Public Education Fund Network.

Sample Job Description LEF Executive Director

(See pages 13-14, The Local Education Fund - A Handbook)

Los Angeles Educational Partnership

Job Description

EXECUTIVE DIRECTOR - 1984-85

- Be responsible for overseeing the development and maintenance of the organization

  Volunteer Boards and Committees
  . Convene and inform the Steering Committee
  . Assist with recruitment, orientation, and meetings of the Board of Directors
  . Assist with formation and meetings of committees of the Board of Directors
  . Assist with recruitment, orientation, and meetings of the Board of Governors
  . Recruit Task Forces and Program Advisory Committees

  Staff and Office
  . Hire and supervise staff/consultants
  . Locate and establish offices
  . Establish office management procedures

- Be responsible for effective financial management/reporting

  Financial Recording/Reporting
  . Supervise set-up and maintenance of all financial records
  . Establish and maintain budget and cash controls
  . Arrange for accurate financial reporting and forecasting to the Directors
  . Monitor all grants and arrange for reports to funders

  Fund Development
  . Oversee preparation of long-range development plan
  . Coordinate and assist Board of Directors with all fund raising
  . Prepare all fund-raising materials and proposals

- Supervise management of all programs and programmatic activities

- Develop and oversee organization's advocacy role in support of public education

  . Develop and execute a long-range public relations plan
  . Reach out and involve a broad constituency in support of public education
  . Communicate with all possible communities/constituencies
  . Involve community and individuals with schools and school issues

Job Description
Executive Director (a part-time position)
Partners in Education
Decatur, Illinois

I. Administration

- a. Maintains office
- b. Plans all meetings and conferences; prepares agenda in cooperation with president
- c. Coordinates and supervises committees
- d. Supervises finances
- e. Reports to Executive Committee
  - 1. Submits written report for regular meetings and for special meetings as required

II. Program Development

- a. Develops and implements programs
  - 1. Mini-grants
  - 2. Extensions of counselor workshops
  - 3. Other projects as proposed by Board

III. Public Relations and Information

- a. Establishes media contacts
- b. Writes news releases, papers, and publications
- c. Coordinates promotion of and information about activities
  - 1. Develops Speakers Bureau
  - 2. Develops and implements "positive" information campaign for public schools

IV. Fund Raising

- a. Grant research and proposal writing
- b. Coordinate local funding efforts
  - 1. Contributions
  - 2. Special projects

LEFs with Part-Time Directors

(See page 14, The Local Education Fund - A Handbook)

City	Fund
Atlantic City	Atlantic City Education Foundation
Bridgeport	Bridgeport Public Education Fund
Cambridge	The Cambridge Partnership for Public Education, Inc.
Dayton	Dayton-Montgomery County Public Education Fund
Decatur	Partners in Education
Gary	Gary Educational Development Foundation, Inc.
Greenville, SC	The Alliance for Quality Education
Harrisburg	Committee on Public Education
Jackson, MI	Jackson Education Fund
Lowell	Lowell Education Foundation
Lynn	Lynn Business/Education Foundation, Inc.
New Haven	New Haven Initiative for Excellence in Education
Pittsburgh	Allegheny Conference Education Fund
Quincy, FL	Gadsden Education Foundation
Tacoma	A+ for Education
Wichita	Kansas Educational Endowment Program, Inc.

2/1/88

Sample LEF Program Initiatives

(See pages 15-20, The Local Education Fund - A Handbook)

LEFS WITH SMALL GRANTS FOR TEACHERS PROGRAMS

All PEF Grantees except Boston, Gary, New York City, Springfield, Washington, and Wichita have small grants for teachers programs.

LEFS WITH PRINCIPAL/SCHOOL GRANTS PROGRAMS

City	Fund
Boston	The Boston Plan for Excellence in the Public Schools
Bridgeport	Bridgeport Public Education Fund
Dayton	Dayton-Montgomery County Public Education Fund
Gary	Gary Educational Development Foundation, Inc.
Goldsboro	Goldsboro Education Foundation
Grand Rapids	Grand Rapids Public Education Fund
Greenville, SC	The Alliance for Quality Education
Harrisburg	The Committee on Public Education
Jackson, MI	Jackson Education Foundation
Lowell	Lowell Education Foundation
Lynn	Lynn Business/Education Foundation, Inc.
McKeesport	Mon Valley Education Consortium
Memphis	Memphis Public Education Fund
Miami	Dade Public Education Fund
Oklahoma City	Oklahoma City Public School Foundation, Inc.
Pittsburgh	Allegheny Conference Education Fund
Providence	Providence Education Fund
Rochester	Center for Educational Development

San Francisco	San Francisco Education Fund
Tacoma	A+ for Education
Tucson	Educational Enrichment Fund
Wichita	Kansas Educational Endowment Program, Inc.

LEFS WITH PUBLIC INFORMATION PROGRAMS

(Public information programs include, among other things, public information campaigns in support of the school system, educational leadership forums, school/business leader dialogues, newsletters, and speakers bureaus.)

City	Fund
Bridgeport	Bridgeport Public Education Fund
Cleveland	The Cleveland Education Fund
Dayton	Dayton-Montgomery County Public Education Fund
Decatur	Partners in Education
Denver	Public Education Coalition
Detroit	Detroit Public Education Fund
Fresno	Fresno Unified School District Community Partnership Foundation
Greenville, SC	The Alliance for Quality Education
Los Angeles	Los Angeles Educational Partnership
Lynn	Lynn Business/Education Foundation, Inc.
McKeesport	Mon Valley Education Consortium
Miami	Dade Public Education Fund
New Haven	New Haven Initiative for Excellence in Education
New Orleans	Metropolitan Area Committee Education Fund
New York	The New York Alliance for the Public Schools
Oklahoma City	Oklahoma City Public School Foundation, Inc.
Paterson	Paterson Education Foundation
Pittsburgh	Allegheny Conference Education Fund
Providence	Providence Education Fund
Raleigh	Wake County Education Foundation
Rochester	Center for Educational Development
San Antonio	Target '90/Goals for San Antonio Education Fund
San Francisco	San Francisco Education Fund
Springfield	Springfield Educational Partnership
Tacoma	A+ for Education
Tucson	Educational Enrichment Fund
Worcester	Alliance for Education

2/1/88

LEFS WITH PARENT INVOLVEMENT PROGRAMS (INCLUDING PARENT INVOLVEMENT GRANTS)

City	Fund
Baltimore	Fund for Educational Excellence
Bridgeport	Bridgeport Public Education Fund
Cleveland	The Cleveland Education Fund
Dayton	Dayton-Montgomery County Public Education Fund
Detroit	Detroit Public Education Fund
Oklahoma City	Oklahoma City Public School Foundation, Inc.
Paterson	Paterson Education Foundation
Pittsburgh	Allegheny Conference Education Fund
Rochester	Center for Educational Development
San Francisco	San Francisco Education Fund
Tacoma	A+ for Education
Wichita	Kansas Educational Endowment Program, Inc.

LEFS WITH PROJECTS FOCUSED ON THE RELATIONSHIP BETWEEN SCHOOLS AND THEIR NEIGHBORHOODS AND/OR THE COMMUNITIES THEY SERVE

City	Fund
Baltimore	Fund for Educational Excellence
Boston	The Boston Plan for Excellence in the Public Schools
Bridgeport	Bridgeport Public Education Fund
Flint	Flint Community Education Fund
McKeesport	Mon Valley Education Consortium
New York	The New York Alliance for the Public Schools
Paterson	Paterson Education Foundation
Pittsburgh	Allegheny Conference Education Fund
Rochester	Center for Educational Development

2/1/88

LEFS WITH STAFF DEVELOPMENT PROGRAMS

A. LEFS WITH STAFF DEVELOPMENT PROGRAMS FOR TEACHERS AND/OR ADMINISTRATORS

City	Fund
Boston	The Boston Plan for Excellence in the Public Schools
Cambridge	The Cambridge Partnership for Public Education, Inc.
Cleveland	The Cleveland Education Fund
Jackson, MI	Jackson Education Fund
McKeesport	Mon Valley Education Consortium
Miami	Dade Public Education Fund
Paterson	Paterson Education Foundation, Inc.
Pittsburgh	Allegheny Conference Education Fund
Providence	Providence Education Fund

B. LEFS WITH PRINCIPAL CENTERS/ACADEMICS

City	Fund
New York	The New York Alliance for the Public Schools
Pittsburgh	Allegheny Conference Education Fund
Worcester	Alliance for Education

C. LEFS WITH SUBJECT FOCUSED COLLABORATIVES (MATH, SCIENCE, ARTS, HUMANITIES)

City	Fund
Cleveland	The Cleveland Education Fund
Los Angeles	Los Angeles Educational Partnership
New Orleans	Metropolitan Area Committee Education Fund
Pittsburgh	Allegheny Conference Education Fund
San Antonio	Target '90/Goals for San Antonio Education Fund
San Francisco	San Francisco Education Fund

2/1/88

D. LEFS WITH CURRICULUM DEVELOPMENT FOCUSED PROGRAMS

City	Fund
Baltimore	Fund for Educational Excellence
Cleveland	The Cleveland Education Fund
Decatur	Partners in Education
Denver	Public Education Coalition
Los Angeles	Los Angeles Educational Partnership
McKeesport	Mon Valley Education Consortium
San Francisco	San Francisco Education Fund

LEFS WITH JOB/CAREER AWARENESS PROGRAMS

City	Fund
Atlantic City	Atlantic City Education Foundation
Carrollton, GA	Carroll County Educational Foundation
Dayton	Dayton-Montgomery County Public Education Fund
Decatur	Partners in Education
Fresno	Fresno Unified School District Community Partnership Foundation
Jackson, MI	Jackson Education Fund
Lynn	Lynn Business/Education Foundation, Inc.
Oakland	Marcus A. Foster Educational Institute
New York	The New York Alliance for the Public Schools
Pittsburgh	Allegheny Conference Education Fund
Quincy, FL	Gadsden Education Foundation
Worcester	Alliance for Education

2/1/88

LEFS WITH SCHOOL/BUSINESS PARTNERSHIP PROGRAMS

City	Fund
Atlantic City	Atlantic City Education Foundation
Detroit	Detroit Public Education Fund
Flint	Flint Community Education Fund
Grand Rapids	Grand Rapids Public Education Fund
Lynn	Lynn Business/Education Foundation, Inc.
McKeesport	Mon Valley Education Consortium
New Orleans	Metropolitan Area Committee Education Fund
New York	The New York Alliance for the Public Schools
Pittsburgh	Allegheny Conference Education Fund
Quincy, FL	Gadsden Education Foundation
Rochester	Center for Educational Development
San Antonio	Target '90/Goals for San Antonio Education Fund
West Virginia	West Virginia Education Fund

2/1/88

LEFS WITH HIGH SCHOOL TO COLLEGE TRANSITION PROGRAMS

City	Fund
Boston	The Boston Plan for Excellence in the Public Schools
Dayton	Dayton-Montgomery County Public Education Fund
McKeesport	Mon Valley Education Consortium
Oklahoma City	Oklahoma City Public School Foundation, Inc.
West Virginia	West Virginia Education Fund

LEFS WITH SCHOLARSHIP PROGRAMS

City	Fund
Atlantic City	Atlantic City Education Foundation
Boston	The Boston Plan for Excellence in the Public Schools
Cambridge	The Cambridge Partnership for Public Education, Inc.
Carrollton, GA	Carroll County Educational Foundation
Dayton	Dayton-Montgomery County Public Education Fund
Gary	Gary Educational Development Foundation, Inc.
Oakland	Marcus A. Foster Educational Institute
Oklahoma City	Oklahoma City Public School Foundation, Inc.
Raleigh	Wake County Education Foundation
Wichita	Kansas Educational Endowment Program, Inc.

LEFS WITH PROGRAMS FOCUSED ON STUDENTS-AT-RISK (INCLUDING DROP-OUT PREVENTION PROGRAMS

City	Fund
Boston	The Boston Plan for Excellence in the Public Schools
Gary	Gary Educational Development Foundation, Inc.
Harrisburg	The Committee on Public Education
Jackson, MI	Jackson Education Fund
Los Angeles	Los Angeles Educational Partnership
Miami	Dade Public Education Fund
Oakland	Marcus A. Foster Educational Institute
San Antonio	Target '90/Goals for San Antonio Education Fund
San Francisco	San Francisco Education Fund
Springfield	Springfield Educational Partnership
Tucson	Educational Enrichment Fund

2/1/88

Fund Raising

(See pages 21-22, The Local Education Fund - A Handbook)

LEF Fund-raising Strategies

Foundations

1. Annual or multi-year requests for general operating expenses
2. Annual or multi-year requests for specific programs
3. Endowment/reserve fund requests

Corporations/Corporate Giving Programs

1. Annual or multi-year requests for general operating expenses
2. Annual or multi-year requests for specific programs
3. Endowment/reserve fund requests
4. Underwriting of special events
5. Wide variety of in-kind resources
6. Purchase of tickets, tables, sponsorships

General Public

1. Membership campaigns
2. Direct mail solicitations (to specific audiences as well as general public)
3. Door-to-door

Special Events

The local education funds have been imaginative in the special events they have used as both marketing and fund-raising strategies. This list is meant to be a representative sample. It is not all inclusive.

1. Corporate/business executive breakfasts
2. Luncheons for same
3. Luncheons for business and community leaders featuring school district students
4. Dinners for large audience featuring awards, LEF grant recipient and/or performances by school children
5. Benefit performances of local movie theaters/plays
6. Fun runs
7. Community festival
8. Cocktail party fund raisers
9. Use of school district/public education-oriented placemats at local McDonalds
10. Sponsorship of a lecture series

Miscellaneous

1. Advertisement in local paper promoting LEF and seeking contribution (underwritten by paper)
2. Arrangements with retailers to receive a percentage of sales on a given date/over a given period of time
3. Supplying person power to inventory local retailer
4. Income-producing venture (in developing stage)

Fund Raising

(See pages 21-22, The Local Education Fund - A Handbook)

LEF Fund-raising Activities

LEFS WITH FUND-RAISING CAMPAIGNS ADDRESSED TO INDIVIDUALS

City	Fund
Atlantic City	Atlantic City Education Foundation
Baltimore	Fund for Educational Excellence
Bridgeport	Bridgeport Public Education Fund
Denver	Public Education Coalition
Cambridge	The Cambridge Partnership for Public Education, Inc.
Gary	Gary Educational Development Foundation, Inc.
Grand Rapids	Grand Rapids Public Education Fund
Hayward	Hayward Education Fund
Jackson, NC	Northampton County Education Foundation
Los Angeles	Los Angeles Educational Partnership
Memphis	Memphis Public Education Fund
Miami	Dade Public Education Fund
New Orleans	Metropolitan Area Committee Education Fund
Oakland	Marcus A. Foster Educational Institute
Oklahoma City	Oklahoma City Public School Foundation, Inc.

City	Fund
Paterson	Paterson Education Foundation
Quincy, FL	Gadsden Education Foundation
Raleigh	Wake County Education Foundation
San Francisco	San Francisco Education Fund
Tacoma	A+ for Education
Tucson	Educational Enrichment Fund
Warrenton, NC	Warren Education Fund
West Virginia	West Virginia Education Fund
Wichita	Kansas Educational Endowment Program, Inc.
Worcester	Alliance for Education

9/87

LEFS WITH FUND-RAISING CAMPAIGNS BASED ON MEMBERSHIP

City	Fund	Category	Benefits
Cambridge	The Cambridge Partnership for Public Education, Inc.	(In planning stages)	Information networking among members
Denver	Public Education Coalition	Corporations Foundations	Crystal apple for first $1,000 contribution, newsletter, meetings
Fresno	Fresno Unified School District Community Partnership Foundation	Individuals Business	Certificate of membership, annual report, newsletter
Greenville	The Alliance for Quality Education	Individuals Business	Leadership forums, newsletter, resource center
Jackson, NC	Northampton County Education Foundation	Individuals Business Organizations	
McKeesport	Mon Valley Education Consortium	Individuals (Alumni) Business	Individuals received a pin, newsletter, t-shirt or golf shirt (based on size of contribution); Businesses received radio recognition, newsletter

City	Fund	Category	Benefits
Oklahoma City	Oklahoma City Public School Foundation, Inc.	(New Program)	
Quincy, FL	Gadsden Education Foundation	Individuals Business	
Rochester	Center for Educational Development	Individuals Business Organizations	Newsletter, annual report, Christmas reception
Santa Fe	The Public Education Fund of Santa Fe	(In planning stages)	
Tucson	Educational Enrichment Fund	Individuals Businesses Board Members	Window stickers, mugs, invitations to annual meeting
Washington	Washington Parent Group Fund		Public announcements, acknowledgement of contribution
Wichita	Kansas Educational Endowment Program, Inc.	Schools	Consultation services, fund-raising advice
Worcester	Alliance for Education	Businesses	Newsletter, voting privileges, use of audio-visual library, invitations to special events

9/87

LEFS WITH SPECIAL EVENTS

City	Fund	Event
Baltimore	Fund for Educational Excellence	Royal Viking Reception All-school salute & alumni recognition event
Cambridge	The Cambridge Partnership for Public Education, Inc.	Wine & cheese receptions with sectors of business community (e.g., bankers, brokers)
Flint	Flint Community Education Fund	Theater Party 8th Annual Mothers & Others Run
Fresno	Fresno Unified School District Community Partnership Foundation	Wine Tasting
Gary	Gary Educational Development Foundation, Inc.	Foundation 10th Anniversary Dinner Homecoming Show with Gary graduates
Goldsboro	Goldsboro Education Foundation	Patron's Week/Rally Night
Greenville, SC	The Alliance for Quality Education	"Welcome Home Dick & Tunky Riley" (salute to ex-governor)
Hayward	Hayward Education Fund	Holiday Luncheon Run for Excellence
Jackson, MI	Jackson Education Fund	50/50 Raffle

City	Fund	Event
Oakland	Marcus A. Foster Educational Institute	Annual Dinner
Oklahoma City	Oklahoma City Public School Foundation, Inc.	Black Tie Dinner
		Night with the 89ers (AAA baseball team)
Paterson	Paterson Education Foundation	Testimonial Dinner Dance
Raleigh	Wake County Education Foundation	Pieces of Gold, annual awards banquet and student revue
Rochester	Center for Educational Development	Play
		Dance Troupe
San Antonio	Target '90/Goals for San Antonio Education Fund	Easter Hoedown
		4th of July Celebration
		Pina Colada Contest
San Francisco	San Francisco Education Fund	Holiday Luncheon
		Dinners hosted by Fund supporters
San Jose	East Valley Educational Foundation	Annual Dinner
		Greeting Card Sale
Tucson	Educational Enrichment Fund	EEF Week
		Paper Airplane Contest

Fund Raising

(See pages 21-22, The Local Education Fund - A Handbook)

Bibliography
Compiled by
Rick Smith, Executive Director
The Support Center/CTD
San Francisco, California

BOOKS:

Brakeley, George A., Jr., Tested Ways to Successful Fund Raising. New York: American Management Association, 1980.

Broce, Thomas E., Fund Raising: The Guide to Raising Money from Private Sources. Norman: University of Oklahoma Press, 1979.

Flanagan, Joan, The Grass Roots Fundraising Book. Chicago: Swallow Press, 1977.

Gurin, Maurice G., What Volunteers Should Know for Successful Fund Raising. Stein & Day, 1980.

Kotler, Philip, Marketing for Non-Profit Organizations. New Jersey: Prentice-Hall, Inc., 1975.

Seymour, Harold J., Designs for Fund Raising: Principles, Patterns, Techniques. New York: McGraw-Hill, 1966.

PERIODICALS/PUBLICATIONS:

Foundation Center Publications: get catalog from Foundation Center, 79 5th Avenue, New York, NY 10003

Foundation News, 1828 L Street, N.W., Washington, D.C. 20036. Monthly.

FRI Monthly Portfolio, Fund-Raising Institute, Box 365, Ambler, Pennsylvania 19002. Monthly. (They have an assortment of fund-raising tools which can be ordered through their catalog.)

Fund Raising Management, 224 Seventh Street, Garden City, New York 11530. Monthly.

Grassroots Fundraising Journal, P. O. Box 14754, San Francisco, California 94114. Every other month.

Nonprofit Times, P. O. Box 7286, Princeton, New Jersey 08543-7285. Monthly and FREE.

NSFRE Journal, National Society of Fund Raising Executives, Suite 831, Investment Building, 1511 K Street, N.W., Washington, D.C. 20005.

Taft Publications: Get full catalog from Taft Group, Public Service Materials Center, 5130 MacArthur Blvd., N.W., Washington, DC 20016.

PUBLIC EDUCATION FUND GRANTEES

Atlantic City Education Foundation P. O. Box 7206 Atlantic City, NJ 08404	Joan Klaus, Executive Director 609/652-5474
Fund for Educational Excellence 616 D North Eutaw Street Baltimore, MD 21201	Jerry Baum, Executive Director 301/685-8300
The Boston Plan for Excellence in the Public Schools 60 State Street, Sixth Floor Boston, MA 02109	Mario Peña, Executive Director 617/723-7489
Bridgeport Public Education Fund 446 University Avenue Bridgeport, CT 06604	Margaret Hiller, Executive Director 203/372-5245
The Cambridge Partnership for Public Education, Inc. 859 Massachusetts Avenue Cambridge, MA 02139	Alan Dyson, Executive Director 617/253-7063
*Carroll County Educational Foundation 164 Independence Drive Carrollton, GA 30117	Jim Beck, Executive Director 404/832-6418
The Cleveland Education Fund 1456 Hanna Building Cleveland, OH 44115	Barbara Patterson, Executive Director 216/566-1136
Dayton-Montgomery County Public Education Fund 1895 Kettering Tower Dayton, OH 45423	Sue Elling, Executive Director 513/222-2934
Partners in Education 311 State Street Decatur, IL 62523	Lucy Murphy, Executive Director 217/424-1396
Public Education Coalition 1410 Grant Street, Suite A-101 Denver, CO 80203	Susan Zimmerman, Executive Director 303/861-8661

Detroit Public Education Fund One Woodward Avenue, Suite 210 Detroit, MI 48226	Anne Tobey, Executive Director 313/496-5151
Flint Community Education Fund 210 Zimmerman Center 2421 Corunna Road Flint, MI 48503	Trudie Redding, Executive Director 313/762-1395
Fresno Unified School District Community Partnership Foundation P. O. Box 1802 Fresno, CA 93717-1802	Sandi Fabry, Executive Director 209/441-6866
Gary Educational Development Foundation, Inc. 504 Broadway, Suite 522 Gary, IN 46402	Vernon A. Williams, Program Coordinator 219/885-6440
Goldsboro Education Foundation P. O. Box 1797 Goldsboro, NC 27533	Doris P. Shaw, Coordinator 919/734-0561
Grand Rapids Public Education Fund 17 Fountain Street, NW Grand Rapids, MI 49503	Beth Dilley, Executive Director 616/459-7227
The Alliance for Quality Education Box 2264 Greenville, SC 29602	Camilla Hertwig, Acting Director 803/242-6450
Committee on Public Education % The Greater Harrisburg Foundation 127 Pine Street Harrisburg, PA 17101	Linda Bugden, Education Program Officer Cassandra Pepinsky, Education Program Officer 717/231-4462
Mini-Grants Program of the Puerto Rico Community Foundation Banco Popular Center Building, Suite 900 Hato Rey, PR 00918	Maria Zayas, Project Planner 809/751-3822
Hayward Education Fund 1290 B Street, Suite 314 Hayward, CA 94541	Bonnie Moss, Board President 415/582-0608

Jackson Education Fund % Jackson Public Schools 1400 West Monroe Street Jackson, MI 49202	Jacqueline Dulworth, Executive Director 517/789-8144
*Northampton County Education Foundation P.O. Box 158 Jackson, NC 27845	Gladys Wilkins, Liaison 919/534-1371
Los Angeles Educational Partnership 315 West Ninth Street, Suite 1110 Los Angeles, CA 90015	Peggy Funkhouser, Executive Director 213/622-5237
Lowell Education Foundation % Center for Field Services & Studies One University Avenue Read Building/West Campus Lowell, MA 01854	Mary Bacigalupo, Executive Director 617/454-9569
Lynn Business/Education Foundation, Inc. 20 Wheeler Street, 4th Floor Lynn, MA 01902	Mary Sarris, Program Manager 617/595-0484
Mon Valley Education Consortium University Drive McKeesport, PA 15132	Linda Croushore, Executive Director 412/675-9000
Memphis Public Education Fund P. O. Box 240296 Memphis, TN 38124-0296	Gay Moskowitz, Executive Director 901/324-2733
Dade Public Education Fund 800 NW 15 Street Miami, FL 33136	Linda Lecht, Executive Director 305/324-4227
New Haven Initiative for Excellence in Education % New Haven Foundation One State Street New Haven, CT 06510	Vicki Parker, Coordinator 203/777-2386
Metropolitan Area Committee Education Fund 1148 FNBC Building, 210 Baronne Street New Orleans, LA 70112	Constance C. Barkley, Contact person 504/522-2585

The New York Alliance for the Public Schools 32 Washington Place, 5th Floor New York, NY 10003	Barbara Probst, Executive Director 212/998-6772
Marcus A. Foster Educational Institute 300 Lakeside Drive, Suite 585 Oakland, CA 94612	Ada Cole, Executive Director 415/835-0391
Oklahoma City Public School Foundation, Inc. 525 NW 13th Street Oklahoma City, OK 73103	Geri Price, Executive Director 405/232-4049
Paterson Education Foundation, Inc. P. O. Box 2268 Paterson, NJ 07509	Cynthia Harris, Executive Director 201/881-8914
Providence Education Fund Commerce Center 30 Exchange Terrace Providence, RI 02903	Barbara McKay, Executive Director 401/521-8980
Gadsden Education Foundation % Quincy Middle School 500 W. King Street Quincy, FL 32351	Reginald Jones, Occupational Specialist 904/627-2926
Wake County Education Foundation 2302 Noble Road, T-2 Raleigh, NC 27608	Sally Wade, Executive Director 919/821-7609
Center for Educational Development 72 Cascade Drive, Suite 301 Rochester, NY 14614	Beatrice Paul Harris, Executive Director 716/262-5722
Target '90/Goals for San Antonio Education Fund Cypress Tower 1222 North Main; Suite 409 San Antonio, TX 78212	David Sugg, Assistant Executive Director 512/227-0207
San Francisco Education Fund 1095 Market Street - Room 719 San Francisco, CA 94103	Gladys Thacher, Executive Director 415/621-4878

East Valley Educational Foundation
10889 Miguelita
San Jose, CA 95127
Magi Young, Contact person
408/266-5689

Committee on Public Education
The Santa Fe Community Foundation
P. O. Box 1827
Santa Fe, NM 87504-1827
Lew Corcoran, Executive Director
505/988-9715

Springfield Educational Partnership
600 Baystate West Plaza
1500 Main Street
Springfield, MA 01115
Christine M. Keaney, Executive Director
413/787-1555

A+ for Education
% Greater Tacoma Community Fdtn.
P. O. Box 1121
Tacoma, WA 98401-1121
Merrilee Runyan, Executive Director
206/383-5622

Educational Enrichment Fund
2220 North Camino Principal, Suite H
Tucson, AZ 85715
Lauri Enderle, Executive Director
602/722-1709

*Warren Education Fund
P.O. Box 128
Warrenton, NC 27589
Karl Hehl, Chairperson
919/257-1991

Washington Parent Group Fund
1400 Eye Street, NW
Suite 450
Washington, DC 20005
Etta Green Johnson, Executive Director
202/682-5900

Kansas Educational Endowment
Program, Inc.
1837 North Rock Road Court
Wichita, KS 67206
A. W. "Bill" Dirks, Executive Director
316/683-7755

Alliance for Education
Madison Place, 90 Madison Street
Worcester, MA 01608
S. Paul Reville, Executive Vice President
617/754-9425

2/1/88

* Rural local education funds supported as a joint Public Education Fund/Southern Education Foundation project called Fund for Rural Education Enhancement (FREE), c/o Southern Education Foundation, 340 West Peachtree Street, N.W., Suite 250, Atlanta, GA 30308, 404/523-0001

Non-grantee local education funds which, having worked closely over time with the Public Education Fund, are excellent sources of information:

Vivian Kidd
Executive Director
West Virginia Education Fund
1126 Kanawha Valley Building
Charleston, WV 25301
304/342-7850

Nancy Bunt
Project Director
Allegheny Conference Education Fund
600 Grant Street, Suite 4444
Pittsburgh, PA 15219
412/281-1890

2/1/88